

FLEXIBLE WORK ARRANGEMENT (FWA)

Grant of up to \$40,000

Why Work-Life Harmony and Flexible Work Arrangements?



FWA should benefit both employers and employees.

Considering introducing a flexible work arrangement. Want to learn how to avoid common risks and improve your chances in achieving business outcomes?

What happens after attending both courses by SNEF?

- **FOR WHO?** Employers who have implemented minimal FWAs or have not implemented any FWAs but are keen to do so.
- **FOR WHAT?** To help defray the implementation costs of work-life programmes, especially FWAs.

- 1) Conduct FWA pilot by completing the 6 steps for implementing the FWA pilot
- 2) Formalise the piloted FWAs in the HR policy and communicate it to employees

How can SNEF help you in implementing FWA in your workplace? SNEF conducts practical training to enable an organization to tap on the grant (please see below for breakdown):

HR LEADERS

1) Implement Flexible Work Arrangements (2 day workshop) - \$1,100

- equips HR leaders and professionals to determine needs, elect solutions, explain flexible work schedules, help attract, retain and motivate employees, develop and present a business case for FWA, implement & evaluate a FWA including documentation, manager training and employee communication.

MANAGERS

2) Manage Flexible Work Arrangements (1 day workshop) - \$590

- covers all aspects of managing FWA faced by managers, including evaluation of which types of arrangements could have internal value as well as external assessment of customer or other external impact. Maximise productivity, performance and teamwork for FWA which includes improving, modifying or ending FWA that is not working. Finally, selecting a FWA policy and develop rules and guidelines to managing requests.

NEXT \$20K

Reimbursement of approved expenses incurred including work-life training (80% or up to \$20,000)!

For further information on the above courses, please contact:

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🌐 www.snef.org.sg - Select 'Flexible Work Arrangements' (FWA) under "Training" tab